

**DR. S. S. BHATNAGAR UNIVERSITY INSTITUTE OF CHEMICAL ENGINEERING AND  
TECHNOLOGY, PANJAB UNIVERSITY, CHANDIGARH**

No. SSBUI CET/TEQIP-III/2019/149

Date: 25/02/2019

**Subject: Notice Inviting Quotations for Signage's, Canopies and Poster Stands  
for Conference / Symposium/workshop /FDP etc under TEQIP- III**

Dear Sir,

Dr. SSBUI CET, Panjab University is frequently organizing Conference /symposium /workshop/ FDP etc under TEQIP III. The list of specifications is attached along with our approximate requirement for 1 year for various events.

**Kindly quote the best rates for the specified items with specifications given in Annexure-I in the name of Project Head, TEQIP-III, Dr. S.S.B University Institute of Chemical Engineering and Technology, Panjab University, Chandigarh by 03:00 p.m., 11/03/2019.**

- Quotation should be submitted in a sealed envelope superscribed with words “**Notice Inviting Quotations for Signages, Canopies and Poster Stands UNDER TEQIP-III PROJECT**”.
- The rates should be quoted inclusive of all taxes and rate should be quoted for each item separately.
- The validity of quotation should be one year.
- For purchase of Signages, Canopies and Poster Stands individual order will be submitted time to time on need based.
- The rate contract will be split up item wise and awarded to the vendor who happens to be lowest in that particular item.
- The rate contract can be extended further for one year if the delivery is of satisfactory quality.
- Income tax as per existing rate will be deducted at source.
- GST and PAN No should be mentioned.
- 100% payment will be made directly in bank account of the vendor by TEQIP-III, Dr. SSB UI CET after the receipt of bill and acceptance of material.
- The Project Head, TEQIP-III, Dr. SSBUI CET reserves the right to reject any or all offers without assigning any reason thereof.
- The Project Head, TEQIP-III, Dr. SSBUI CET, Panjab University, Chandigarh will be the arbitrator for any dispute. The place of jurisdiction for the purpose of any dispute arising within shall be Chandigarh.

Thanking You,

Yours Sincerely,

**Prof. Anupama Sharma**  
Coordinator- TEQIP III

**Prof. Amrit Pal Toor**  
Project Head

**ANNEXURE-I**  
**SPECIFICATIONS FOR SIGNAGES & POSTER STANDS**

<b>S.No.</b>	<b>Item</b>
1.	<b>Poster Display Board with Lights and carpeting (Size 8x3)</b> <b>Poster Display Board without Lights and carpeting (Size 8x3)</b>
2.	<b>Welcome Panel (10x5).</b> Colorful Welcome Panel made of Flex framed on self supporting stands with Text and Logo
3.	<b>Backdrop Setup (6x5)</b> Made of colorful Flex with the Text and Logo
4.	<b>Direction Indicators (7x2)</b> To mark the various venues like Conference Hall, Dining, Parking to be placed at points which can help the delegates to reach the said venues.
5.	<b>Parallel Hall Backdrop with stand (6x4)</b> <b>Parallel Hall Backdrop without stand (6x4)</b>
6.	<b>Canopy Tent for Stalls in the Conference (2mts x 2 mts), (3mts x 2 mts) and (5 x 2 mts) with 2 Chairs and 1 Table</b>

Kindly quote the rates per SQ.ft also in case there is requirement of different sizes other than asked for.