

**DR. S. S. BHATNAGAR UNIVERSITY INSTITUTE OF CHEMICAL
ENGINEERING AND TECHNOLOGY, PANJAB UNIVERSITY, CHANDIGARH**

No. SSBUI CET/TEQIP-III/2019/321

Date: 11.06.19

To,

**Subject: Invitation Quotations for Printing of Posters and Banners for Conference/
Symposium/workshop /FDP etc under TEQIP- III**

Dear Sir/Madam,

Dr. SSBUI CET, Panjab University is frequently organizing Conference /symposium/workshop/ FDP etc under TEQIP III. The list of specifications is attached along with our approximate requirement for 1 year for various events.

Kindly quote the best rates for the specified items with specifications given in Annexure-I in the name of **Project Head, TEQIP-III , IInd Floor, Dr. SSB University Institute of Chemical Engineering and Technology, Panjab University, Chandigarh, Pin-160014 on or before 15 July, 2019 by 04:00 PM.**

Quotation should be submitted in a sealed envelope super scribed with words “**QUOTATION FOR PRINTING OF POSTERS AND BANNERS UNDER TEQIP-III PROJECT**”.

- The rates should be quoted inclusive of all taxes and rate should be quoted for each item separately.
- The validity of quotation should be one year.
- For purchase of posters and printings of banners, individual order will be submitted time to time on need based.
- Vendor should submit the details of their reputed clients.
- The rate contract will be split up item wise and awarded to the vendor who happens to be lowest in that particular item.
- The rate contract can be extended further for one year if the delivery is of satisfactory quality.
- Income tax as per existing rate will be deducted at source.
- GST and PAN No should be mentioned.

- 100% payment will be made directly in bank account of the vendor by TEQIP-III, Dr. SSBUCET after the receipt of bill and acceptance of material.
- The Project Head, TEQIP-III, and Dr. SSBUCET reserves the right to reject any or all offers without assigning any reason thereof.
- The Project Head, TEQIP-III, Dr. SSBUCET, Panjab University, Chandigarh will be the arbitrator for any dispute. The place of jurisdiction in case of any dispute arising within shall be Chandigarh.

Thanking You,

Yours Sincerely,

Prof. Anupama Sharma
Coordinator- TEQIP III

Prof. Amrit Pal Toor
Project Head

ANNEXURE-I

SPECIFICATIONS FOR PRINTING OF BANNERS/POSTERS

S. No.	Item	Rate per copy				
		10x5	6x5	7x2	6x4	8x3
1.	Banner ft ² With Iron Frame					
	Without Iron Frame (Only Flex)					
2.	Posters (A3 80 GSM coloured glossy paper)	200 pcs				
3	Printing of Conference Badges, Size : 155 mm x106 mm Multicolored conference Badge 250 GSM Paper Including Pouch and Dori	300 pcs				
4	Brochures 12"x18" (170 GSM)	100 pcs				
5	Brochures A4 (300 GSM)	100 pcs				